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STUDENT PERSONAL RECORD

Affix
Stamp Size
Photograph

1. Name of Student _____

2. Class _____ Sec. _____ Roll. No. _____

3. Admission Number: _____

4. Date of birth ____/____/____ Adhaar No. _____

5. Mother's Name _____ Signature _____

6. Father's Name _____ Signature _____

7. Home address: _____

Phone NO: _____

Blood Group: _____

We do hereby solemnly declare that all the information furnished above are true to the best of my knowledge.

Signature of Principal

Full signature of Parent

School
Seal

PREFACE

The Synod Foundation English Medium School was started with a handful of students, way back in 2001, having a motto of “**Truth Conquers**”. It was started in a thatched roof of bamboo wall structure, only one small room at Zamirghat village 3km away from the present site. Now it is on the way of completing 21yrs of its existence in this academic year 2021. It is a co-educational and residential institution. It is managed by the Evangelical Synod Society non-profit non-government organization established under society Act -1860 registrations no. 4061 as on 2003 having Head office at Rajghat, Kamalghat, Tripura West.

The school was shifted from Zamirghat to Rajghat in the year 2002 and again it was shifted from Rajghat to Lefunga in 2004. It continue to grow after it was shifted to the present place and it duly got recognition from the state government Education Department Vide No.F-13(1-18)SE/GI/05-11 up to Primary level in 2005, up to Elementary level in 2008, up to Secondary level in 2011 and up to Senior Secondary level in 2021.

With the permission of the State Government the school is affiliated to Central Board of Secondary Education (CBSE) up to Secondary Examination in 2013(CBSE/Aff./2030024/SL-00445-1314/2013/583670, dated 15/07/2013) and now pursuing for affiliation up to Senior Secondary Level. Considering the CBSE recommendations we have adopted various measures to lighten and to make learning a joyful experience of interaction with teachers through project presentation. We have also introduced a system that evaluates the overall performance of the children. Our aim is to impart the students truth, a sound physical, intellectual, moral and quality education, so that they may form the ability to judge rightly, acquire a sense of responsibility, imbibe the cultural legacy of previous generation and foster a sense of value to prepare to meet the challenges of life and do their best to promote the common good especially in the tribal area where the system of education is bad.

The school is bestowed a beautiful campus and playground and we have Inter-house competitions throughout the year in sports, cultural and literary field. The students are given ample opportunities to participate in certain Inter-school competitions.

Our dream is to upgrade the school up to higher secondary level and provide the best system of education for all categories of students.

Principal

RULES AND REGULATIONS OF SCHOOL

1. Every pupil must have a copy of the handbooks/school Calendar which should be brought to school as and when required.
2. School hours are from 8:00 am – 1:00 pm. Pupils must be in the school premises at 7:40 am. Once they reach the school the students are expected to sit and study their lessons before the assembly. At the first warning bell, all must move towards the assembly place. At the second bell all must form lines and a prayer service be conducted? After the prayer, pupils shall go to their respective class-rooms in perfect silence and order.
3. All the teaching staff and the students are to be present in the morning Assembly to be held every Assembly-day at 7:40 am. And no teacher is allowed to leave the school campus during the school hour without proper reason.
4. Students and staff who are conspicuous by their regular absences in the morning Assembly as well as in the Devotion will be punished.
5. When the teacher enters the classroom, the pupils must stand up and wish him/her the time of day. They shall stand in reverence when the teacher leaves the classroom. Pupils must also wish the teachers whenever they meet them outside the school.
6. No student is allowed to remain in the classrooms during any of the breaks/recess.
7. Once student come to school, they are not permitted to leave the school during school hours without special permission of Headmaster.
8. Pupils cannot be interviewed during school hours without special permission of the Headmaster.
9. Pupils are strictly forbidden to smoke, chew pan and eat fruits or sweets or any other things inside the class.
10. Pupils are strictly forbidden to steal, pick pocket, indulge in any intoxicating drink, drugs and injections etc. If committed there will be adequate punishment even to the extent of outright expulsion from the school as well as hostel.
11. They can be expelled on committing any form of conspiracy against the school/the Mission (ESC)
12. Each pupil is held responsible for the safe custody of his/her books and belongings.
13. English being the medium of instruction, students are required to talk only in English at the school even in their private conversation.
14. All must strictly observe the law of politeness and etiquette, within and outside the school compound.

15. Pupils are to take part in the extra-curricular activities of the school-physical exercise, social work etc. And no one will be excused except for grave reasons.
16. After absence from class, pupils must bring before the Headmaster a written justification from their parents or guardians both in the regularity record of the handbook and in a separate letter. Any false letters will be severely dealt with.
17. Any student coming late must produce before the Headmaster a written justification in his/her regularity record.
18. To get admitted to the classroom, the one who has been absent or late must show the teacher-in-charge his/her regularity record already counter-signed by the Headmaster.
19. Any student absent for a day or part of day without prior leave will be fined.
20. If any student is found absent without proper leave for 10 (ten) days or more continuously, his/her name shall be removed from the school Register and re-admission will only be permissible on payment of Rs. 509/- as Re-admission Fee.
20. Towards the end of the academic year, the percentage of attendance of each student will be counted. Anyone whose percentage of attendance is below 75% will be declared dis-collegiate i.e. his/her promotion to the higher class will be affected.
21. No textbooks notebooks or other papers must be brought into the examination hall. Students found copying or practising unfair means during the examination will be severely dealt with.
22. Tuition fees for each month are to be paid on or before the 15th of the next month at Gramin Bank in the school Account and a slip of school copy should be submitted in the school account section. A fine of Rs. 30/- per Month will be imposed for late payment of fees. Fees for the holidays must be paid in advance together with the fees for the current month.
23. Pupil who has not paid school and hostel fees will not be allowed to appear at the Half-Yearly and the Annual Examination respectively.
24. Promotion result of the pupil whose fees and dues (both school and Hostel) for current academic year remain unpaid will be withheld.
25. The school will prepare student's Handbook to be issued to each and every student in order that the students may know and judge themselves in respect of their position and progress.
26. To secure the present need, the school will prepare progress cards to be issued to each and every student after the announcement of the result of the SA-1, Examination in order to know and judge by the students themselves in respect of their position and progress.
27. The progress card will be issued to the students only for a week (7 days) duration. They have to return the card duly signed by the parents to the school office on or before the expiry of the said period.
28. If any student loses or spoils the card he/she may get new card from the school office on payment of Rs. 50/- only.
29. A student dismissed from the hostel will be automatically dismissed from the school and vice-versa.

RULES & REGULATIONS OF HOSTEL

- a) Hostellers should bring their own luggage which contains mattress, blanket, mosquito net, sweater, 2 (Two) pairs of school uniforms, plate, bucket, mug, cup, etc.
- b) Hostellers should talk only in English in the Hostel compound. Those who use any language other than English will be punishable.
- c) Hostellers are not allowed to keep money with them. They should keep their pocket money with the wardens.
- d) The Hostel is not responsible for any loss of goods, uniform, box, buckets and all the belonging should be marked in Hostellers name or registration number.
- e) Gold and Silver necklace, gold ear-rings, rigs, bangles and any kind of valuable ornaments should not be kept with the Hostellers.
- f) Hostellers are not allowed to enter the kitchen without permission.
- g) Boys are not allowed to talk with girls and vice-versa.
- h) Hostellers are not allowed to go outside home from the school campus without the consent or prior permission of the Superintendent or Warden.
- i) No one is allowed to talk during study hours and after light off.
- j) Quarrelling, fighting, forming parties and inciting any kind of communal feeling calls for expulsion from the Hostel.
- k) Using khaini, smoking, chewing pan and tobacco, drug or any intoxicant thing are extremely prohibited.
- l) In case of sickness, Accident, loss etc., the Warden should be informed immediately.
- m) In case of going home due to due to sickness, marriage, death of family members, etc. Out pass Certificate should be obtained from warden or hostel superintendent before leaving the campus.
- n) Entering inside the hostel of parents or any outsider, without warden permission is strictly prohibited.

- o) Hostellers should sleep on their respective beds. It is strictly forbidden to sleep together without special permission.
- p) Senior/Junior girls are not allowed to go out at night to pass alone. Lady Warden or a friend should accompany.
- q) Hostellers are not allowed to use bad words, harsh words or use challenging tones (voice) to the Wardens or pull long face at them.
- r) Teasing girls and singing love songs are not allowed in the campus. Exchanging love letters, friendly letters with one another is strictly prohibited.
- s) All letters to the Boarders must be addressed to the Hostel Superintendent only. Letters written directly to Boarders will not be handed over to them.
- t) Headmaster or Warden may depute some one of his/her choice to accompany the Boarder in case of emergency such as hospitalisation or seeing the Doctor.

EXAMINATIONS RULES:

The Whole session would be divided into two Terms. In each terms there should be Two Assessment. And altogether there should be Four Assessments and Assessment will be held at regular intervals. The Weightage of Assessment shall be as follows:

Term	Type of Assessment	% of mark	Term-Wise Weightage	Final Result
First Term (April-September)	Periodical Test 1+2	10	20	Term-I +Term-II Average Term-I 100+term-II 100 Divided by 2
	Note book Maintenance	5		
	Subject Enrichment	5		
	Half yearly	80	80	
Second Term (April-September)	Periodical Test 1+2		20	
	Note book Maintenance	5		
	Subject Enrichment	5		
	Annual Examination	80	80	

However the Final Result may be given in Grade as it is prescribed by the Board. There can be changes in this proposed mode of examination and evaluation as and when the Board prescribes any changes.

PROMOTION

- Final Result of All Classes will be given in Grade only.
- Grade will also be given for the participation in co-curricular activities.
- The Minimum qualifying grade required for promotion to a higher class is D in all the subjects.
- Any student with E or any other grade below E in any of the subject will need improvement and need to repeat the year.

GRADING SYSTEM

Scholastic Area			Non- Scholastic Area
Mark Range	Grade	Grade Point	Grade
91-100	A1	10.0	A+
81-90	A2	9.0	A
71-80	B1	8.0	B+
61-70	B2	7.0	B
51-60	C1	6.0	C
41-50	C2	5.0	
33-40	D	4.0	
21-32	E1		
00-20	E2		

SCHOOL UNIFORM

Pre-Primary

BOYS:-Pant:- Half Pant, Colour 1) White & 2) Mixed Black

Shirt: Colour 1) White Half Sleeve, Red Check, (2) Sweater: Mixed Grey (3) House T-Shirt

Socks: 1) White 2) Maroon Yellow Stripe

Shoes: 1) Canvas White 2) Black

Girls:-Skirt :- Colour Red Check

Shirt: Colour 1) White Half Sleeve & Red Check 2) Sweater: Mixed Grey 3) House T-Shirt:

Socks: 1) White 2) Maroon Yellow Stripe

Shoes: 1) Canvas White 2) Black

Class: I – IV

BOYS:-Pant:- Half Pant, Colour 1) White & 2) Mixed Black

Shirt: Colour 1) White Half Sleeve & 2) Blue Check, 3) Sweater: Mixed Grey 4) House T-Shirt:

0. Socks: 1) White 2) Maroon Yellow Stripe

Shoes: 1) Canvas White 2) Black

Girls: -Skirt: 1) White 2) Mixed Black

Shirt: Colour 1) White Half Sleeve & 2) Blue Check 3) Sweater: Mixed Grey 4) House T-Shirt:

Socks: 1) White 2) Maroon Yellow Stripe

Shoes: 1) Canvas White 2) Black

Both Boys & Girls:1) Belt Colour: Blue & White with School Logo

2) Short Neck Tie: Colour Maroon White Stripe

Class: V – IX

BOYS:-Pant:- Long Pant Colour 1) White & 2) Mixed Black

Shirt: Colour 1) White Half Sleeve & 2) Blue Check, 3) Sweater: Mixed Grey 4) House T-Shirt:

Socks: 1) White 2) Maroon Yellow Stripe

Shoes: 1) Canvas White 2) Black

Girls: -Skirt: 1) White 2) Mixed Black

Shirt: Colour 1) White Half Sleeve & 2) Blue Check 3) Sweater: Mixed Grey 4) House T-Shirt:

Socks: 1) White 2) Maroon Yellow Stripe

Shoes: 1) Canvas White 2) Black

Both Boys & Girls:1) Belt Colour: Blue & White with School Logo

2) Long Neck Tie: Colour Maroon White Stripe

32. Pupils should always come to school clean and tidy dressed in full school uniform.

33. Parents/Guardians are not permitted to walk into the classrooms or interview the teachers during class hours.

34. Parents/Guardians are expected to cooperate with the school authorities by enforcing regularities and discipline seeing that their children prepare their lessons and take an active and helpful interest in the activities of the school.



OUR SCHOOL EMBLEM

Synod Foundation English Medium School is the name of our school. The name reminds the congregations who established and support the school. The three “Green-mountain” signifies the Everlasting Creator of this Universe- God the Father, God the Son and God the Holy Spirit. The “BOOK” on the Mountain Signifies the quest for” “Knowledge” from the words of God and tell us that, the fear of the Lord is the Beginning of Knowledge. The Green “PALM TREE” signifies the deep roots-Firm faith of Almighty God-the growth of the stem and the branches- peace of mind and the growth of wisdom and fruits of wisdom from God. The cross Signifies for the values of God’s Kingdom, that is freedom, equality, justice and fellowship, brought about by Lord Jesus Christ who said I” I am the way the Truth and Life”. The back ground Sky Blue colour shows the Heaven that, the spirit of the believers will rest.

VISION FOR INDIA, FOR CHILDREN AND YOUTH

A.P.J Abdul Kalam

As a young citizen of India,

Armed with technology, Knowledge’s and Love for My Nation,

I realize, small aim is a cry.

I will work and sweat for a great vision,

The vision of transforming India into a developed nation,

Powered with economics strength and with value system,

I am one of the citizens of the billions,

Only the vision will ignite the billion souls.

It has entered into me;

The ignited soul compared to any resource,

is the most powerful resource,

On the earth, above the earth and under the earth.

I will keep the lamp of knowledge burning

To achieve the Vision-a developed India.

TIPS TO SCHOOL STUDENTS

- **Don't lose time**
- **Don't over-eat before studying**
- **Don't offend God**
- **Avoid bad companion as poisonous snakes**
- **Choose a studious boy/girl as a friend**
- **When it's time to play, get in there and play**
- **Don't daydream! Keep your mind on your books when studying**
- **Above all, PRAY!**

"A Child is not vessel to be filled, but a lamp to be lighted."

PRAYER FOR PARENTS

Loving Father/I thank you for my parents. I thank you/for the many good things/ that have come to me through them. Their love for me / is a sign of your love for me. Their concern for my need and care remind me of your unconditional / love and acceptance. Grant them / many years of life and keep them in good health of mind and body. Bless their work and all they do. Give them back / hundred fold / all the good they have done for me. Inspire them with your love / and strengthen them / to fulfil your Holy Law. One day may I be their comfort and strength / as I have enjoyed their affection on earth. Lord I ask you / to remain close to them / in their life's journey / so that they may experience / the joy of true family life. May I have the joy of being with them in heaven. Amen.

PRAYER FOR TEACHERS

Lord, I thank you for my teachers / who from my childhood / have inspired me. I thank you / for their love and patience. I admire and value / their patience / in framing my life / as it is today and their repeated efforts / to plant in me / the right sense of values. I thank you for my teachers and friends whose hearts are willing / to share a laugh or tear. I thank you for their faith in goodness and in truth / which they ever strive to make the goal of every youth. I thank you / for their vision of beauty, joy, and love / and for the knowledge they impart on earth, heaven and above. I ask you to bless every one of them. Make them more loving, tolerant, understanding and concerned towards their students. Help them to form their students for life alongside the academic programs.

May they be filled with your love and understanding, enable them to bring out / the best in each of their students. May they help their students / to build up positive self-image. May they have enough courage to correct what is wrong in their students. Above all, may they teach them to be loving persons.

I pray you to bless my teachers so that they lead us along life's pathways, to rest within thy heart. Amen.

LORD'S PRAYER

Our Father who art in Heaven.
Hallowed be Thy name, Thy kingdom come,
Thy will be done on earth, as it is in heaven.
Give us today our daily bread
And forgive us our sins, as we forgive
Those who sin against us.
Lead us not into temptation
But deliver us from the evil one.
For Thine is the Kingdom
The Power and Glory
Forever and ever, AMEN

PRAYER BEFORE CLASS

O God/the source of truth/and wisdom/
Bless our work/and study/ which we offer you/
Enlighten our minds/strengthen our memories/and direct
Our will/towards/what is right./ Enable us/ to respect our
Parents teachers/and friends/and help us always/to seek the truth.

PRAYER AFTER SCHOOL / CLASS

Our Father/thank you for the lessons today/
Let it be/a benefit/for your own glory. /
Abide us/ with your Holy Spirit/till, we meet.
In Christ, name/we ask. Amen!

PRAYER BEFORE STUDY

Loving God/ supplier of our needs/ give us your divine wisdom/ according to your/reaches
in glory/Enlighten our memory/to keep our lessons/and always keep us apart/from evil. We
offer/our times unto you – Amen

PRAYER BEFORE EXAMINATION

God our loving father/the source of all wisdom and knowledge/
We come before you/to seek your blessings/before we begin our
examinations/we ask you Father/to enlighten our minds/so that
we may remember all that we have learnt/Heavenly
Father/remove all fear and anxiety/Help us to be honest and
sincere/as we write our exams. With your blessing and guidance,
Lord/we know we cannot fail in any endeavour – Amen.

PRAYER BEFORE SLEEP

Dear God/ thank you for the manifold blessings/that you shown
to us/forgive our sins today/as we are going to/take arrest./May
you sent/your Holy Spirit/to watch over us./And enable us/to
experience you love/ one more day./ For now/ we commit our
life/unto you-Amen.

PRAYER BEFORE FOOD

O God/thank you for the food/ which we are going to partake
now/come and/sanctify it/for our physical and/spiritual
nourishment./ And bless us all together/ in Jesus Precious name/we
ask-Amen.

PRAYER SONGS

MAKE ME A CHANNEL OF YOUR PEACE

Make me a channel of your peace.

Where there is hatred let me bring your love,

Where there is injury your pardon Lord,

And where there's doubt true faith in you.

Ref: Oh Master grant that I may never seek

So much to be consoled as to console

To be understood as to understand

To be loved as to love with all my soul.

GIVE ME STRENGTH

O God give me the strength to do my duties everyday

Bless my Parents,

Bless my Teachers,

Bless my Country

And lead us today.

SHOWERS OF BLESSINGS

1. There shall be showers of blessing this is the promise of God,
There shall be seasons refreshing, sent from the Saviour above

Chorus: Showers of blessing Showers of blessing we need,

Mercy drops round us are falling, but for the showers we plead.

2. There shall be showers of blessing Send them upon us O Lord
Grant to us now a refreshing, Come and now honour Thy word.
3. There shall be showers of blessing o that today they might fall,
Now as to God we're confessing, Now as on Jesus we call.

SONG BEFORE SLEEP:

God is so good and kind to me

And His mercy for me

All of my life He guides

I say to you thank you Lord!

SONG BEFORE FOOD:

Come and dine the master called come and dine

We shall feast at Jesus table all the time

He who feed the multitudes, turn the water into wine

To the hungry called now. Come and dine

NATIONAL ANTHEM

Janagana mana adhinayaka jay he.
Bharat bhaagya vidhata.
Punjaba, Sindhu, Gujrata, Maratha
Dravida, Utkal, Banga
Vindhya, Himachala, Yamuna, Ganga
Uchhala jaladhi taranga.
Tava subha name jage
Tava subha ashisa mage
Janagana mangala dayaka jaya he.
Bharata bhagaya vidhata
Jaya he, jaya he, jaya he.
Jaya, jaya, jaya, jaya he.

SARE JSHSN SE ACCHA-MD.IGBAL

Sare Jahan Se Accha
Hindustan Hamara Hamara
Sare Jahan Se Accha
Hum bul bulen hain Iske
Yeh Gulsita Hamara
Gadi Mein Khetti Hain
Jeske Hazaran Nadia
Gulshan Hain Jeske Dum se
Raske Jina Hamara
Parvat woh sabse Uncha
Humsaya Asman ka
Woh Santari Hamara
Woh Paswan Hamara
Mazhab Nahi Sikhata
Aapas Mein Bair Rakhana
(Hindi Hai Hum)-3 Watan Hai
Hindustan Hamara Hamara
From Truth and Virtue we'll never stray(3)

SCHOOL ANTHEM

By – Evan. L.L. Muona

1. With a purpose to bring precious souls to the Lord,
In the West of Tripura there stood up a school;
To give education and knowledge of the Lord,
And to tell life-eternal through God's grace alone.
2. With the motto "Truth Conquers" we shall go forward
By the Grace of our Master, we shall overcome;
In joy or in sorrow we'll still follow Him,
He in Grace will lead our way and fulfil our hope.

O! Synod Foundation English School, May you shine,
To the people who are in the dark far and near;
May you always be a refuge for weary-hearts,
O! Lord bless us and keeps us to shine for Thee.

OUR SCHOOL

Synod School will shine today
Synod School will shine
When the sun goes down,
When the moon comes up
Synod school will shine.

It will shine for truth conquers
Forever and ever-Amen

STUDENT PLEDGE TO THE NATION

**India is my country.
All Indians are my brothers and sisters
I love my country.
I am proud of its rich and varied heritage,
Culture, language and religions.
I shall always try to be worthy of it.
I shall respect my parents, teachers
and elders and treat everyone with courtesy.
To my country and my people,
I pledge my devotion, in their wellbeing,
and prosperity alone lies my happiness.**

GOAL SETTING FOR TERM – I

Name of the Student

Goal Statement: (Describe what you want to achieve, e.g. in English I will score 95% and in Mathematics I will score 100%)

Sl. No.	Subject	Mid Term Target (50-100%)	% Achieved Mid-Term	Signature
1				Student
2				
3				Parents
4				
5				Class Teacher
6				
7				

Goal	S	M	A	R	T
Definition	Specific	Measurable	Attainable	Realistic	Time bound
Description	The goal should be focused	The goal should be measurable	Goal should be attainable	The goal should be feasible	The goal should be attainable within a single school

Strategies for Achievements the Goal Mid Term Target:

This is my honest target for the academic year 2022-23 and I will do everything within my capacity to achieve this target.

Name and Signature
of the Student

Signature of the Class
Teacher

Name and Signature
of the Parent

GOAL SETTING FOR

TERM – II

Name of the Student

Goal Statement: (Describe what you want to achieve, e.g. in English I will score 95% and in Mathematics I will score 100%)

Sl. No.	Subject	Mid Term Target (50-100%)	% Achieved Mid-Term	Signature
1				Student
2				
3				Parents
4				
5				Class Teacher
6				
7				

Goal	S	M	A	R	T
Definition	Specific	Measurable	Attainable	Realistic	Time bound
Description	The goal should be focused	The goal should be measurable	Goal should be attainable	The goal should be feasible	The goal should be attainable within a single school

Strategies for Achievements the Goal Mid Term Target:

This is my honest target for the academic year 2022-23 and I will do everything within my capacity to achieve this target.

Name and Signature
of the Student

Signature of the Class
Teacher

Name and Signature
of the Parent

SYLLABUS

Class: KG-I

Subject: English Alphabet

50 marks

Term – I	Chapters	Name of Lesson
1st Periodical Test 2 nd , Periodical Test Page: 3 - 9	1, 2	Recognition – A-G, Conversation – Self. Eg. Name
	3,4,5	Reading & Recitation – A-Z, Dictation – A-G, Writing – A-G
First Half Yearly (Text Book Page: 10 - 15)	1, 2	Recognition – H-M, Conversation Eg. Parts of Body
	3, 4, 5	Reading & Recitation – A-Z, Dictation – H-M, Writing – H-M
(Text Book Page: 16 - 28)	1, 2	Recognition – N-Z, Conversation Eg. Self & Parts of Body
	3, 4, 5	Reading & Recitation – A-Z, Dictation – N-Z, Writing – N-Z
Term – II	Chapters	Name of Lesson
3 rd Periodical Test (Book Page:)	1, 2	Recognition – a-m, Conversation – Eg. Address
	3	Reading & Recitation Words – A= Apple to G= Grape,
	4, 5	Dictation –, Writing – A= Apple to G= Grape
4 th Periodical Test	1, 2	Recognition – o–z, Conversation Eg. School
	3	Reading & Recitation Words – H= Horse to M= Mango
	4,5	Dictation – n-z, Writing – H= Horse to M= Mango
Annual Examination	1, 2	Recognition – A-Z & a-z, Conversation Revision
	3, 4	Reading & Recitation – Apple to Zebra, Dictation – a-z
	5	Writing – Apple to Zebra

Class: KG-I

Subject: Mathematics

50 marks

Term – I	Chapters	Name of Lesson
1 st Periodical Test (Text Book Page: 2-13)	1	Recognition – 1 to 10
	2	Oral- 1 to 50
	3	Writing- 1 to 10
2 nd Periodical Test (Text Book Page: 14-25)	1	Recognition – 11 to 20
	2	Oral- 50 to 100
	3	Writing- 11 to 20
Half Yearly Examination (Text Book Page: 26-42)	1	Recognition – 21 to 50
	2	Oral- 1 to 100
	3	Writing- 1 to 50 numeral, Wording One - Ten
Term – II	Chapters	Name of Lesson
3 rd Periodical Test Examination (Text Book Page: 43-50)	1	Recognition – 51 to 70
	2	Oral- 1 to 100
	3	Writing- 51 to 70 numeral, Wording: Eleven - Twenty
4 th Periodical (Text Book Page: 53-69)	1	Recognition – 71 to 100
	2	Oral- 1 to 100 numeral, Wording: Twenty One – Forty
	3	Writing- 71 to 100 numeral, Wording: Twenty One - Forty
Annual Examination (Text Book Page: 70-76)	1	Recognition – 1 to 100
	2	Oral- 1 to 100 numeral, Wording: One-Fifty
	3	Writing- 1 to 100 numeral, Wording: One-Fifty

Class: KG-I

Subject: Rhymes: Action and expression as per on the **50 marks**

Term – I	Chapters	Name of Lesson
1 st Periodical Test.	1 – 2	Humpty Dumpty; Twinkle, Twinkle; Little Star
2 nd Periodical Test.	3 – 5	Early To Bed; Two Little Dicky Birds; A.B.C.
Half Yearly Examination	6 – 8	A For Apple, I See The Moon, My Ball
Term – II	Chapters	Name of Lesson
3 rd Periodical Test	9,10,11	Rain, Rain, Go Away; Jingle Bells; Roses are Red
4 th Periodical Test	12 – 13	Engine Number Nine; Jack Be Nimble
Annual Examination	14 – 15	Mummy And Daddy; Guessing Time

Class: KG-I

Subject: Handwriting **50 marks**

Term – I	Pages	Name of Lesson
1 st Periodical Test	4 – 16	Capital Letter
2 nd Periodical Test	18 - 32	Capital Letter
Half Yearly Examination	34 – 64	Capital Letter
Term – II	Chapters	Name of Lesson
3 rd Periodical Test	5 – 17	Small Letter
4 th Periodical Test	19 – 33	Small Letter
Annual Examination	35 – 72	Small Letter

Class: KG-I

Subject: Drawing **50 marks**

Term – I	Pages	Instruction
1 st Periodical Test	3 – 7	Painting
2 nd Periodical Test	9 - 15	Painting
Half Yearly Examination	16 – 20	Painting
Term – II	Chapters	Instruction
3 rd Periodical Test	21 – 24	Look and Draw
4 th Periodical Test	25 – 26	Look and Draw
Annual Examination	27 – 28	Look and Draw

Class: KG-II

Subject: English **50 marks**

Term – I	Pages	Instruction
1 st Periodical Test	9 – 16	Consult the School Text Book
2 nd Periodical Test	17 – 25	Consult the School Text Book
Half Yearly Examination	26 – 35	Consult the School Text Book
Term – II	Chapters	Instruction
3 rd Periodical Test	36 – 43	Consult the School Text Book
4 th Periodical Test	44 – 50	Consult the School Text Book
Annual Examination	51 - 60	Consult the School Text Book

Class: KG-II

Subject: Mathematics

50 marks

Term – I	Chapters	Name of Lesson
1 st Periodical Test	1,2,3	Words of Comparison, Collection, Belongs
	4,5	Number System, Number 11 - 100
2 nd Periodical Test	6,7	Forward and backward counting, Ascending & Descending order
	8,9	Numbers on Abacus, Play with Ten
Half Yearly Examination	10,11	Expanded Form, Before, After and Between
	12,13	Greater than, Less than, Equal and unequal
Term – II	Chapters	Name of Lesson
3 rd Periodical Test.	14,15	Largest and Smallest Number, Number line
	16,17	Order of Position, Skip Counting
2 nd Periodical Test	18,19	Addition, Subtraction
	20	Multiplication
Annual Examination	21,22	Time, Calendar
	23,24	Months, Currency

Class: KG-II

Subject: Bengali

50 marks

Term – I	Pages	Instruction
1 st Periodical Test	1 – 2	Consult the School Text Book
2 nd Periodical Test	3 – 6	Consult the School Text Book
Half Yearly Examination	7 – 9	Consult the School Text Book
Term – II	Chapters	Instruction
3 rd Periodical Test.	10 – 11	Consult the School Text Book
4 th Periodical Test	12 – 13	Consult the School Text Book
Annual Examination	14 - 15	Consult the School Text Book

Class: KG-II

Subject: Hindi

50 marks

Term – I	Pages	Instruction
1 st Periodical Test	3 – 8	Consult the School Text Book
2 nd Periodical Test	9 – 16	Consult the School Text Book
Half Yearly Examination	17 – 21	Consult the School Text Book
Term – II	Pages	Instruction
3 rd Periodical Test	22 – 26	Consult the School Text Book
4 th Periodical Test	27 – 33	Consult the School Text Book
Annual Examination	34 – 40	Consult the School Text Book

Class: KG-II

Subject: Rhymes

50 marks

Term – I	Chapters	Name of Lesson
1 st Periodical Test	1,2	Tiny Moon, Tiny Star, Johnny, Johnny
2 nd Periodical Test	3,4	Hickory, Dickory, Dock, One, Two, Buckle My Shoe,
	5	Baa, Baa, Black Sheep
Half Yearly Examination	6,7,8	The moon, Jack and Jill, Rain
Term – II	Chapters	Name of Lesson
3 rd Periodical Test	9,10	I wish, Twelve Months
4 th Periodical Test	11,12	Ten Little Fingers, Pussy Cat
Annual Examination	13,14,15	Chubby Cheeks, Little Jack Horner, Guessing Time

Class: KG-II

Subject: Drawing

50 marks

Term – I	Pages	Name of Lesson
1 st Periodical Test	2 - 4	Paint according to the instruction in the Text Book
2 nd Periodical Test		Paint according to the instruction in the Text Book
Half Yearly Examination	9 – 12	Paint according to the instruction in the Text Book
Term – II	Pages	Name of Lesson
3 rd Periodical Test	13 – 15	Use your drawing book and draw
4 th Periodical Test	16 – 20	Use your drawing book and draw
Annual Examination	21 – 28	Use your drawing book and draw

Class: KG-II

Subject: Handwriting

50 marks

Term – I	Pages	Name of Lesson
1 st Periodical Test	3 – 6	Write Carefully according to the instruction in the Text Bk.
2 nd Periodical Test	7 – 10	Write Carefully according to the instruction in the Text Bk.
Half Yearly Examination	11 – 15	Write Carefully according to the instruction in the Text Bk.
Term – II	Pages	Name of Lesson
3 rd Periodical Test	16 – 18	Write Carefully according to the instruction in the Text Bk.
4 th Periodical Test	19 – 22	Write Carefully according to the instruction in the Text Bk.
Annual Examination	23 – 32	Write Carefully according to the instruction in the Text Bk.

Class: I

Subject: English – I

100 marks

Term – I	Chapters	Name of Lesson
First Periodical Test	1	Hello every One
	2	The Fun Poem
	3	The Balloon Seller
Second Periodical Test	4	The Greedy Dog
	5	We're Going to the Zoo (poem)
	6	Sheena's First Painting
Half Yearly Examination	7	At the Fair with Grandma
	8	Kittens! Kittens! – Helen Reese (poem)
Term – II	Chapters	Name of Lesson
Third Periodical Test	9	The Golden Touch
	10	Ali's Lost Cat
Forth Periodical Test	11	Mini and Her Best Dress
	12	Who will Bell the Cat
Annual Examination	13	How Things Grows
	14	The Thirsty Animals
	15	No Pencil - Kenn Nesbitt (poem)

Class: I

Subject: English – II

100marks

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2,3	Looking Back. Naming Words. This and That.
Second Periodical Test	4,5,6	All about me. One and Many (adding 's'). These and Those.
Half Yearly Examination	7,8,9,10	Singular and Plural (adding 'es'). This,That, These,Those. My Pretty Face. Common and Proper Nouns.
	11,12	Nouns – Gender. Singular and Plural (adding 'ves' and 'ies')
Term – II	Chapters	Name of Lesson
Third Periodical Test	13,14,15	Pronouns. Questions and Statements. Am,Is,Are.
Forth Periodical Test	16,17	'ee' Words. Words Ending in 'll'
	18	In, On, Under
Annual Examination	19 - 22	A and An. Doing Words (Verbs). Introduction of Has and Have. Yes and No Statements.

Class: I

Subject: Mathematics

100 marks

Term – I	Chapters	Name of Lesson
First Periodical Test	1, 2	Comparison, Numbers up to 50
Second Periodical Test	3, 4, 5	Addition up to 50, Subtraction up to 50, Zero
Half yearly Examination	6, 7, 8	Ordinal numbers, Numbers up to 100, Numbers up to 101-200
Term – II	Chapters	Name of Lesson
Third Periodical Test	9, 10, 11	Addition, Subtraction, Multiplication
Forth Periodical Test	12,13,14	Division, Word Problems, Money
Annual Examination	15, 16	Time, Shapes
	17, 18	Measurement, Mental Work

Class: I

Subject: Moral Science

100 marks

Term – I	Chapters	Name of Lesson
First Periodical Test	1, 2	Who am I?, Keeping Clean
Second Periodical Test	3, 4	Our Surroundings, Respecting Others
Half yearly Examination	5,	Being Helpful, Being Honest
	6	Being Honest
Term – II	Chapters	Name of Lesson
Third Periodical Test	7, 8,	Being Friendly, Being Kind
Forth Periodical Test	9, 10	Unity is Strength, Common Good
Annual Examination	11	Knowing Your Country
	12	Being Non-Violent

Class: I

Subject: Hindi 100 marks

Term – I	Chapters	Page Number
First Periodical Test		6 to 11
Second Periodical Test	1, 2, 3	12 to 37
Half yearly Examination	4, 5, 6	38 to 55
Term – II	Chapters	Page Number
Third Periodical Test	17, 8	56 to 65
Forth Periodical Test	9, 10, 11	66 to 73
Annual Examination	12, 13,14	74 to 103

Class: I

Subject: Bengali 100 marks

Term – I	Chapters	
First Periodical Test	5, 6, 7, 8	
Second Periodical Test	9, 10, 11, 15	
Half yearly Examination	16, 17, 18, 19	
Term-II	Chapters	
Third Periodical Test	20, 21, 24,	
Forth Periodical Test	29, 30	
Annual Examination	33, 36, 39	

Class: I

Subject: Environmental Studies 100 marks

Term – I	Chapters	
First Periodical Test	1, 2, 3	My Self; My Body; Looking after my body
Second Periodical Test	4, 5, 6	My Family, My school; My neighbourhood
Half yearly Examination	7, 8, 9, 10	Festivals; Plants around us; Animal around us; Wild animals
TERM-II	Chapters	
Third Periodical Test	11, 12, 13	Birds we see; Food and water; Clothes we wear
Forth Periodical Test	14, 15	My house; A clean and safe home
Annual Examination	16,17,18,19	Earth and sky; Our daily work; Fun time; How we travel

Instruction FA1 & FA3 for 50 marks each:

1. Oral
 2. Skill Practice (Reading & Writing)
 3. Spelling
 4. Home Assignment
 5. Handwriting & Drawing is included in CCA, it should be submitted to Class Teacher by the end of each Term.
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Class: II

Subject: English – I

100 marks

Term – I	Chapters	Name of Lesson (Pros & Poetry)
First Periodical Test	1, 2, 3	Trains – James S tippet; Jeets First Aeroplane Journey; Sports day.
Second Periodical Test	4, 5	God gave me eyes – Olives Burnt; Happy Feet
Half yearly Examination	6, 7, 8	The Shepherd boy and the Wolf; The Robin; The poor Brahmin.
Term – II	Chapters	Name of Lesson
Third Periodical Test	9, 10,	Untidy Aman; If the seas were one sea.
Forth Periodical Test	11,12,13	The Little Red Hen; The Squirrel; Toys.
Annual Examination	14,15,16	A strange Zoo; Some One; The Princess of the Pea

Class: II

Subject: English – II

100 marks

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2,3,4	The Sentence. Nouns. Pronouns. Articles.
Second Periodical Test	5,6,7,	Farm Families. Verbs. Tenses.
	8, 9,	Describing Words. Conjunction.
Half yearly Examination	10,11,	Prepositions. Punctuation
	12, 13	Possession. Word Contractions
	14,	The Six Question Words. Opposites or Antonyms
Term – II	Chapters	Name of Lesson
Third Periodical Test	15,16,17,	Opposites or Antonyms. Same Meaning Words or Synonyms. Words that Sound the Same
Forth Periodical Test	18,19, 20	Leena and Her Family. Laurie’s Friends. Friendship
Annual Examination	21,22	The Old Man’s Blessing. The Little Doll.
	23,24	The Amazing Woodpecker. Paragraph Writing

Class: II

Subject: Environmental Studies

100 marks

TERM -I	Chapters	Name of Lesson (pros & Poetry)
First Periodical Test	1, 2, 3	My self; my body; types of families
Second Periodical Test	4, 5, 6	A day in school; People around us; Time for celebration
Half Yearly Examination	7,8,9,10,11	Plants around us; Animals around us; Birds and insects; Food,
	Chapters	Name of Lesson
Third Periodical Test	12, 13, 14	Source of Food and Water; Kind of Clothes; How Clothes are made
Forth Periodical Test	15, 16, 17	Kind of Houses; Our Earth; Natural and Human made things
Annual Examination	18,19,20,21	Seasons; Time; How we get clothes; Keeping in touch

Class: II

Subject: Mathematics

100 marks

Term – I	Unit	Name of Lesson
First Periodical Test	1	Revision -2 Digit Numbers
Second Periodical Test	2,	Three Digit Numbers
	3	Addition & Subtraction of 3 Digit Numbers
Half Yearly Examination	4, 5,6	Multiplication, Division, Money
Term -II	Unit	Name of Lesson
Third Periodical Test	7	Measurement
Forth Periodical Test	8, 9	Times & Calendar , Geometrical Shapes
Annual Examination	10,11	Fractions, Mental Works

Class: II

Subject: Moral Science

100 marks

Term – I	Chapters	Name of Lesson
First Periodical Test	1, 2	Being a Family, Having Good Thoughts
Second Periodical Test	3,4	Being Kind, Being Forgiving
Half yearly Examination	5	Being Truthful
	6	Being Peaceful
Chapters		Name of Lesson
Third Periodical Test	7, 8,	Being a Leader, Being Co-Operative
Forth Periodical Test	9, 10	Being Just, Loving our Fellows
Annual Examination	11	Being United
	12	Loving Your Country

Class: II

Subject: Hindi

100 marks

Term – I	Chapters	Pages
First Periodical Test	1 - 2	
Second Periodical Test	3 - 4	
Half yearly Examination	5, 6, 7	
Chapters		Pages
Third Periodical Test	8, 9, 10	
Forth Periodical Test	11, 12, 13	
Annual Examination	14, 15, 16	

Class: II

Subject: Bengali

100 marks

Term – I	Chapters	Pages
First Periodical Test	4, 12, 14	Sabdha Gothan, Akar Juk, Fulgulirnam
Second Periodical Test	15, 26, 26	Rudh Bristi Batas, Madu Mumashi, Nam Sabir Nam
Half yearly Examination	28, 29	Prajapati, Pipre are paira
Chapters		Pages
Third Periodical Test	31, 33	Bharat Mahan, Satbar
Forth Periodical Test	32, 35	Naritipa, Chashi are Selera
Annual Examination	37, 38, 40, 42	Bag are Bag, Param purus, Desh Gurob, Amader Jatiya Pataka

Instruction for FA1 & FA3 for 50 marks each:

1. Oral
 2. Skill Practice (Reading & Writing)
 3. Spelling
 4. Home Assignment
 5. Class Work
 6. Handwriting & Drawing is included in CCA, it should be submitted to Class Teacher by the end of each Term.
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CLASS-III**Subject: English – I****100 marks**

Term – I	Chapters	Name of Lesson (pros & Poetry)
First Periodical Test	1, 2, 3	The talking Turtle; The Boy who hated Vegetables; My Shadow.
Second Periodical Test	4, 5, 6	The Ugly Duckling; Lazy Sheep; Toys for a Big Boy.
Half yearly Examination	7, 8, 9	Moon so round and yellow; The Tale of Peter Rabbit; My Dog Fred.
Term – I	Chapters	Name of Lesson (pros & Poetry)
Third Periodical Test	10,11,	My Neighbours; The Curious Baby Elephant;
Forth Periodical Test	12, 13	Giant; An Adventure in Space;
	14, 15	The Duck Race; Wind on the Hill;
Annual Examination	16, 17,	Pengu Pretends; The Sun, Moon and Wind; The Foolish Lion
	18	and the Cleaver Rabbit;

CLASS-III**Subject: English – II****100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2,3,4	Lphabetical Order. Nouns. Pronouns. Artical
	5	Verb
Second Periodical Test	6,7,8,9	Tenses. Using Singular And Plural. Adjectives. Adverbs.
	10	Conjunctions
Half yearly Examination	11,12,13	Prepositions. Punctuation. Subject and Predicate.
	14,15,16,	Agreement of Subject and Verb. Types of Sentences. Words with More Than One Meaning
Term – II	Chapters	Name of Lesson
Third Periodical Test	17,18,19,20	Synonyms and Antonyms. Animal Sounds and Homes. There,Their,They're. Homophones.
Forth Periodical Test	21,	Overused Words. The Ball. Alone on an Island.
	22,23,24	A Colourful Story.
Annual Examination	25,26	The Marvellous Homework & Housework Machine. The Boy Who Hated Homework
	27,28,29,30	The Wind And The Sun. The Musical Donkey. The Emperor's New Clothes. The First Tooth
	31,32,33	Christopher Columbus. Personal Narrative Composition. Short Story Writing.

CLASS-III**Subject: Mathematics****100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1	Review of Numbers,
Second Periodical Test	2	Addition Of 4-Digit Numbers
	3	Subtraction Of 4-Digit Numbers
Half Yearly Examination	4,5,6	Geometry And Patterns , Multiplication, Division
Term – II	Chapters	Name of Lesson
Third Periodical Test	7,	Fractions,
Forth Periodical Test	8,9,10	Money, Time, Length
Annual Examination	11,12,13	Weight, Capacity, Data And Chart

CLASS-III**Subject: Environmental Studies 100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1, 2, 3	My Family and Friends; The way we are; My grandparents
Second Periodical Test	4, 5, 6	Sharing work; Hobbies and Games; Time to celebrate
Half Yearly Examination	7,8,9,10	Animal World; Pets and Farm animals; World of Birds; World of insects
Term – II	Chapters	Name of Lesson
Third Periodical Test	11, 12, 13	Plants around us; Leaves; The food we eat
Forth Periodical Test	14, 15, 16	Water in our lives; Our clothes; Taking care of the House
Annual Examination	17,18,19,20	Types of Houses; The earth and the solar system; Seasons; Patterns on clothes; Without speaking

CLASS-III**Subject: Moral Science 100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2	Being Courteous, Learning from Mistakes
Second Periodical Test	3	Loving Nature
	4	Sharing
Half Yearly Examination	5	Being Faithful
	6,	Sense of Discrimination
Term – II	Chapters	Name of Lesson
Third Periodical Test	7	Being Self-Confident,
	8	Being Resourceful
Forth Periodical Test	9	Being Dutiful
	10	Having Devotion
Annual Examination	11	National Consciousness
	12	Secularism

Class: III**Subject: Hindi 100 marks**

Term – I	Chapters	Pages
First Periodical Test	1,2,	
Second Periodical Test	3, 4	
Half Yearly Examination	5, 6, 7	
Term – II	Chapters	Pages
Third Periodical Test	8, 9, 10	
Forth Periodical Test	11, 12, 13	
Annual Examination	14, 15, 16	

Class: III**Subject: Bengali 100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	17, 19	Shisur Songkalpa, Mathar Betor Karkhana
Second Periodical Test	22, 24	Sukh, Barna Bumi
Half Yearly Examination	30, 39, 36	Kathure Jaldevta, Sadhinata Sukh, Apabay putra
Term – II	Chapters	Name of Lesson
Third Periodical Test	82, 87	Bir Taranisen, Baru mass
Forth Periodical Test	45, 55	Arjuner Lakhbed, Ami anai kisu karini
Annual Examination	63, 65, 67, 69	Adarsha sele, sadhinata songnami, Kajer luk, Bharater jatiya pataka

Instruction for FA1 & FA3 for 50 marks each:

1. Oral
2. Skill Practice (Reading & Writing)
3. Spelling
4. Home Assignment
5. Class Work
6. Handwriting & Drawing is included in CCA, it should be submitted to Class Teacher by the end of each Term.

CLASS-IV**Subject: English – I****100 marks**

Term – I	Chapters	Name of Lesson (pros & Poetry)
First Periodical Test	1, 2, 3	The Mystery of the Hunted House; Trees; Kindness Rapid in Gold;
Second Periodical Test	4, 5, 6	Back to the school with Muthu; The Frog and the Bird; The Blind Man and the Elephant;
Half Yearly Examination	7, 8, 9	How the Camel got his Hump; All the world is a Rainbow; The new alarm clock;
Term – II	Chapters	Name of Lesson (pros & Poetry)
Third Periodical Test	10,11,12	A Father Learns a Lesson from his son; Grandmother; The Magic Coin;
Forth Periodical Test	13,14,15	The Coconut tree; Oh Butterfly where do you go; One less than a Hundred;
Annual Examination	16,17,18	Peter's Ghost Dog; How the little Kite Learned to Fly; Puppies for sale;
	19	The barber and the Tigers.

CLASS-IV**Subject: English – II****100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2,3,4,5	Alphabetical Order, Nouns, Pronouns, Articles, Verbs
Second Periodical Test	6,7,8,9,10	Tenses, Adjectives, Adverbs, Conjunctions, Prepositions
	11,	Types of Sentences, Subject and Predicate
Half Yearly Examination	12,13, 14,15	Subject and Predicate, Agreement of Subject And Verb, Punctuation, Similes
	16,17,18,	Words Confused & Misused, Antonyms & Synonyms, The Sound Of Things,
Term – II	Chapters	Name of Lesson
Third Periodical Test	19,20,21,22	Sunday in the Farm Yard! Analogies, The Clever Lion, A Rainy Day
Forth Periodical Test	23,24,	The Bear and The Two Travellers, The Old Lady,
	25,26,27	My Elephant, You can Do It, A Tale of Tails
Annual Examination	28, 29,30,	Reuse Beautifully, My Brother Bert, The Princess&the Pea
Annual Examination	31,32, 33,34,35	Imaginative Composition, Short Story Writing, Creative Writing, Acrostic Poems, Dialogue Writing

CLASS-IV**Subject: Mathematics****100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2	Large Numbers, Roman Numerals,
Second Periodical Test	3,4,5	Addition, Subtraction, Multiplication
Half Yearly Examination	6,7,8	Division, Properties of Whole Numbers, Common Fractions
Term – II	Chapters	Name of Lesson
Third Periodical Test	9,10	Decimals, Metric Measures
Forth Periodical Test	11,12,13	Geometry, Symmetry, Measurement Of Time
Annual Examination	14,15,16	Perimeter and Area, Estimating, Handling Data

CLASS-IV**Subject: Environmental Studies 100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2,3	Knowing my body; Being safe; My teeth and tongue
Second Periodical Test	4,5,6,7	Games we play; A helping hand; A family; Affair equality
Half Yearly Examination	9,11,12, 13,14,15	Animals in groups; Where animals live; What animals eat; Eating habits; Roots water for my family
Term – II	Chapters	Name of Lesson
Third Periodical Test	16,17, 18	Properties of water; Clothes we wear; Home sweet home
Forth Periodical Test	19,20,21	Houses in cities; All that waste; Our resources
Annual Examination	22,23,24,25	Building homes and bridge; Travel-from Chennai to Sikkim; India's Diversity; Reaching out

CLASS-IV**Subject: Moral Science 100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2	Being Disciplined, Being Polite
Second Periodical Test	3,4	Being Punctual, Having Endurance
Half Yearly Examination	5	Taking Initiative
	6	Being Brave
Term – II	Chapters	Name of Lesson
Third Periodical Test	7, 8	Being Sincere, Caring For the Environment
Forth Periodical Test	9, 10	Being Grateful, Social Service
Annual Examination	11, 12	Cultural Diversity, Anti-Untouchability

Class: IV**Subject: Hindi 100 marks**

Term – I	Chapters	Pages
First Periodical Test	1, 2	
Second Periodical Test	3, 4	
Half Yearly Examination	5, 6, 7	
Term – II	Chapters	Pages
Third Periodical Test	8, 9, 10	
Forth Periodical Test	11, 12, 13	
Annual Examination	14, 15, 16	

Class: IV**Subject: Bengali 100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	3, 4, 7	Jatiya Sangite, Amar Selebela Chashir Kheti
Second Periodical Test	10, 12, 15	Amader Gram, Shishur Sath
Half Yearly Examination	24, 28, 26	Sadhinata Sukh, Kajer luk, Gaupal Barer Galpa
Term – II	Chapters	Name of Lesson
Third Periodical Test	31, 34, 37	Aabdul Majir Galpa, Talgas, Pravat Surja
Forth Periodical Test	46, 48	Sukh, Abakjalpan
Annual Examination	53, 56, 20	Mahiyoshi, Tuntuni are Biraler Katha, Tarunin Maru

Instruction for FA1 & FA3 for 50 marks each:

1. Oral Test
2. Skill Practice (Reading & Writing)
3. Spelling
4. Project
5. Home Assignment
6. Group Discussion
7. Class Test
8. Presentation
9. Handwriting & Drawing is included in CCA; it should be submitted to Class Teacher by the end of each Term. Minimum in 5 Areas.

CLASS-V**Subject: English – I****100 marks**

Term – I	Chapters	Name of Lesson (pros & Poetry)
First Periodical Test	1, 2, 3	A school with a Difference; The Blind Boy; The Tigers, The Brahmin, and the Jackal;
Second Periodical Test	4, 5, 6	The Whale Watch; Children of Courage; The little Boy's May day Song;
Half Yearly Examination	7, 8,9	Bachendri pal, the Indian Mountaineer; The owl and Pussycat;It Could Happen;
Term – II	Chapters	Name of Lesson
Third Periodical Test	10,11,12	The Selfish Giant; Wilbur and Orville Wright; The Kite;
Forth Periodical Test	13,14,15	Down the Rabbit Hole; The Story of Robinson Crusoe; The Legend called Sachin Tendulkar;
Annual Examination	16,17,18	The Good Green Life; The Scuba diving Experience; Eklavya and Dronacharya

CLASS-V**Subject: English – II****100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2,3	Alphabetical Order, Nouns, Pronouns,
	4,5,6	Articles, Verbs, Tenses
Second Periodical Test	7,8,9,10	Adjectives, Adverbs, Conjunctions, Prepositions
	11,12,13	Punctuation, Subject & Predicate, Agreement of Subj. Verb
Half Yearly Examination	14,15,16	Types of Sentences, Direct & Indirect Speech, Similes
	17,18,19	Synonymns & Antonymns, Prefixes & Suffixes, Riddle Time
	20,	The Animal World,
Term – II	Chapters	Name of Lesson
Third Periodical Test	21,22,23,	Let's Save Some Words, The Elephant, The Magpie's Nest,
	24,25,	Two Little Kittens, Tommy's Dream,
Forth Periodical Test	26,27,28	My Lifelong Dream, The Power Of Non-Violent, Little Billy,
	29,30	The Story Of Fidgety Philip, How Rome was Built
Annual Examination	31,32,33	Silver, Letter Writing, Narrative Composition
	34,35	Short Story Writing, Poetry Writing
	36	Diary Writing

CLASS-V**Subject: Mathematics****100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2, 3	Large Numbers, Operations with Numbers Factors And Multiples
Second Periodical Test	4,5,6	Fractions, Decimals, The Metric System & Measuring Temp.
Half Yearly Examination	7,8,9,10	Geometry, Area And Volume, Ratio And Proportion, Percentage
Term – II	Chapters	Name of Lesson
Third Periodical Test	11,12,13	Profit And Loss, Simple Interest, Average
Forth Periodical Test	14,15,16	Introduction to Algebra, Graphic Form, Number Pattern
Annual Examination	17,18	Unitary Method, Distance, Time and Speed
	19,20	Data Handling, Mental Work

CLASS-V**Subject: Environmental Studies****100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1, 2, 3	Changing size of families; Likes and Dislikes; Our body
Second Periodical Test	4, 5, 6	Reading is fun; Respiration; Individual and team sports
Half Yearly Examination	7,8,9,10,11	Our traditional games; Senses in animals; Animals are our friends; Save animals; Save trees
Term – II	Chapters	Name of Lesson
Third Periodical Test	12,13,14,15	Growing food; Preservation of food; Storing water; Water in our
Forth Periodical Test	16, 17, 18	Water bodies; Living together; Natural Disaster
Annual Examination	19,20,21, 22,23,24	Pollution; Fossil fuels and waste disposal; From field to market; Transport-then and now; The spirit of Adventure; Preserving our

CLASS-V**Subject: Moral Science****50 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2	Having Self-Control, Having Self-Respect
Second Periodical Test	3,4	Fighting Global Warming, Being Democratic
Half Yearly Examination	5	Being Self-Reliant
	6	Consideration for Others
Term – II	Chapters	Name of Lesson
Third Periodical Test	7, 8	Looking Forward, Being Humble
Forth Periodical Test	9, 10	Social Justice, Being Equal
Annual Examination	11	Freedom in India
	12	The Ideal Indian Citizen

Class: V**Subject: Computer – Theory = 30; Practical = 20, Total = 50 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2	History of Computers, Parts and Uses of Computers
Second Periodical Test	3,4	Types of Computers, Hardware And Software
Half Yearly Examination	5,6	Working with Computers, More about Keyboard
	7	Windows XP Operating System
Term – II	Chapters	Name of Lesson
Third Periodical Test	8,9	Learning Paint, Word Processors
Forth Periodical Test	10,11	MSW LOGO, LOGO Primitives
Annual Examination	12,13,14	Text in LOGO, LOGO And Numbers, Switch ON/OFF

Class: V**Subject: Hindi****100 marks**

Term – I	Chapters	Grammar
First Periodical Test	1, 2	1, 2
Second Periodical Test	3, 4	3, 4
Half Yearly Examination	5, 6, 7	5, 6, 7
Term – II	Chapters	Grammar
Third Periodical Test	8, 9, 10	8, 9, 10
Forth Periodical Test	11, 12, 13	11, 12, 13
Annual Examination	14, 15, 16	14, 15, 16

Class: V**Subject: Bengali****100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1, 3; 2	Bangla Desh, Prashna; Bivekananda Shele Bela
Second Periodical Test	9; 5, 6	Dekhbo Eabar Jaghatake; Ban Amadher Bandhu, Paharer Niche Hat
Half Yearly Examination	4; 12	Bombuler Sardar; Amra Gasher Shutu Shutu full
Term – II	Chapters	Name of Lesson
Third Periodical Test	7,8; 14	Jal Shatshe, cha Ear Katha; Mithey Katha
Forth Periodical Test	10; 16,19	Shun ach; Mahatma Gandhi, Bhalo Bahi
Annual Examination	15; 11	Atti Kishorer Shara; Basher Kella

Instruction for FA1 & FA3 for 50 marks each:

1. Oral Test
2. Skill Practice (Reading & Writing)
3. Spelling
4. Project
5. Home Assignment
6. Group Discussion
7. Class Test
8. Presentation
9. Handwriting & Drawing is included in CCA; it should be submitted to Class Teacher by the end of each Term. Minimum in 5 Areas.

CLASS-VI**Subject: English – I****80 marks**

Term – I	Chapters	Name of Lesson (pros & Poetry)
First Periodical Test	1,2,3	My Early Home; The Story of Dr. Dolittle – I & II; The Story of Johnny Head – in – air;
Second Periodical Test	4,5	When I was twelve; Jim Corbett;
	6	Daddy fell into the Pond;
Half Yearly Examination	7,8	The Mountain that ate People; Topsy – Turvy World;
	9	The Tree Doctor
Term – II	Chapters	Name of Lesson (pros & Poetry)
Third Periodical Test	10,11,12	Why the Snail is so Slow; Slow Motion is now so rare; A Disappearing Traveller;
Forth Periodical Test	13,14,15	One World; Robinson Crusoe’s Dairy; My Uncle Dan;
Annual Examination	16,17,18, 19	The Robot; The Grasshopper; Travelling with Grandfather’s zoo; The Wizard of Oz;

CLASS-VI**Subject: English – II****80 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2,3	Alphabetical Order, Nouns, Pronouns,
	4,5	Articles, Verbs,
	6,7	Revision, Adjective
Second Periodical Test	8,9,10,11	Adverbs, Conjunction, Preposition, Other Words for ‘Said’
	12,13	Finite And Non-finite Verbs, Phrases ad lauses
	14,15,	Kinds of Sentences, Direct & Indirect Speech,
Half Yearly Examination	16,17,18	Crossword Fun, Active & Passive Voice, Punctuation
	19,20,21	Analogies, Figures of speech, Synonymns & Antonymns
	22, 23,	One Word as different Parts of Speech, Idioms
Term – II	Chapters	Name of Lesson
Third Periodical Test	24,25, 26,27,28	Agreement of Subject & Verb, Words Confused and Misused Proverbs, The Ballad of Father Gilligan, Kooky and Konky
Forth Periodical Test	29,30,31	What’s It Like to Be a Ghost, Gandhiji, Daffodils
	32,33,34	The Oldest Domestic Animal, Animals The Great Builder, High Adventure
Annual Examination	35,36,37	Friends, The Weaver Bird, Letter Writing,
	38,39,40	Narrative Composition, Descriptive Composition, Picture Composition
	41,42,43,4	Revise,Recycle,Rewrite, Messages, Notices, Diary Writing

CLASS-VI**Subject: Supplementary (Robinson Crusoe)****20 marks**

Term – I	Chapters	
First Periodical Test	1,2	1 to 5
Second Periodical Test	3,4,5	12 to 23
Half Yearly Examination	6,7,8	29 to 39
Term – II	Chapters	Pages
Third Periodical Test	9,10	46 to 52
Forth Periodical Test	11,12	57 to 65
Annual Examination	13,14,15	69 to 84

CLASS-VI**Subject: Mathematics****100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2	Knowing Our Numbers, Whole Numbers
Second Periodical Test	3,4	Playing with Numbers, Basic Geometrical Ideas
Half Yearly Examination	5,6,7	Understanding Elementary Shapes, Integers, Fractions
Term – II	Chapters	Name of Lesson
Third Periodical Test	8,9	Decimals, Data handling
Forth Periodical Test	10,11	Mensuration, Algebra
Annual Examination	12,13,14	Ratio and Proportion, Symmetry, Practical Geometry

CLASS-VI**Subject: Science****100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2	Food, Where Does it come From? Component of Food
Second Periodical Test	3,4,8	Fibre to Fabric, Sorting Materials into Group, Body Movement
Half Yearly Examination	5,6	Separation of Substance, Changes Around us
	7	Getting to know Plants
Term – II	Chapters	Name of Lesson
Third Periodical Test	9	The Living Organism and Their Surroundings
	10	Motion and Measurement of Distance
Forth Periodical Test	11,12	Light, Shadows and Reflects, Electricity and Circuits,
	13	Fun with Magnets
Annual Examination	14,15,16	Water, Air Around Us, Garrage in Garrage Out

CLASS-VI**Subject: Social Science (History)****40 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1	Understanding Our Past
	2	The Earliest Societies
Second Periodical Test	3	The first Farmers and herders
	4	The First Cities
Half Yearly Examination	5	Different ways of life
	6	Early states
Term – II	Chapters	Name of Lesson
Third Periodical Test	7	New Ideas
	8	The First Empire
Forth Periodical Test	9	Life in Towns ad Villages
	10	Contacts with Distant Lands
Annual Examination	11	New Empires
	12	Culture and Science

CLASS-VI**Subject: Social Science (Geography)****40 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1, 2	Our earth in the Universe; Globes and Maps,
Second Periodical Test	3	Latitudes and Longtitues,
Half Yearly Examination	4, 5	Rotation and Revolution; The Realms of the Earth
Term – II	Chapters	Name of Lesson
Third Periodical Test	6,	Major Relief Features of the Earth
Forth Periodical Test	7,	Our Country India
Annual Examination	8, 9	India – Climate; India – Natural Vegetation and Wildlife

CLASS-VI**Subject: Social Science (Civics) 20 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1	Understanding Diversity
Second Periodical Test	2	Discrimination and Prejudice
Half Yearly Examination	3	Government
Term – II	Chapters	Name of Lesson
Third Periodical Test	4, 5	Panchayati Raj; Administration in the Villages
Forth Periodical Test	6	Administration in the City
Annual Examination	7, 8	Rural Livelihoods; Urban Livelihoods

CLASS-VI**Subject: Moral Science 50 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1, 2	Knowing Yourself, Being Disciplined
Second Periodical Test	3	Caring For the Environment,
	4	Being Friends
Half Yearly Examination	5,6,7	Being Honest, Being Just, Being Helpful
Term – II	Chapters	Name of Lesson
Third Periodical Test	8, 9	Being Kind, Respecting Differences
Forth Periodical Test	10,11	Being Peaceful, Working for the Common Good
Annual Examination	12,13,14	Being United, Being Free, Being Secular

Class: VI**Subject: Computer – Theory = 30; Practical = 20, Total = 50 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1	Computer System
Second Periodical Test	2,3	Functions of a Computer, Input and Output
Half Yearly Examination	4,5	More on Windows, More on paints
Term – II	Chapters	Name of Lesson
Third Periodical Test	6	More on LOGO
Forth Periodical Test	7,8	Loops and Colours in Logo, Word Processors
Annual Examination	9,10,11	Editing in Words, Uses of Multimedia, Using Culculators

Class: VI**Subject: Hindi 100 marks**

Term – I	Chapters	Grammar
First Periodical Test	1, 2	1, 2
Second Periodical Test	3, 4, 5	3, 4, 5
Half Yearly Examination	5, 6, 7, 8	5, 6, 7, 8
Term – II	Chapters	Grammar
Third Periodical Test	9, 10, 11	9, 10, 11
Forth Periodical Test	12, 13, 14	12, 13, 14
Annual Examination	15,16,17,18	15,16,17,18

Class: VI**Subject: Bengali 100 marks**

Term – I	Chapters	Name of Lesson (Prose & Poetry)
First Periodical Test	1, 2; 1, 2	Parisharam, Mannanter; Bharater Rajyashasan, Bangla Basha
Second Periodical Test	3,4; 3	Dui Bhai; Bangali Anno Samashya; Jiban Sangheet
Half Yearly Examination	5; 4	Atithi; Amar Sunar Bangla
Term – II	Chapters	Name of Lesson
Third Periodical Test	5,6; 6	Barshay, Shakal Dhesher Shera; Master Moshay
Forth Periodical Test	7, 8; 7, 8	Rakhal Shele, Chal chal chal; Galvaneer Abhiskar, Shadhinater Dhak
Annual Examination	9; 9, 10	Chittrakut; Nilnader Desh, Kashir Ghat O Gali

Instruction for FA1 & FA3 for 50 marks each:

1. Oral Test 2. Skill Practice (Reading & Writing) 3. Spelling 4. Project 5. Home Assignment 6. Group Discussion 7. Class Test 8. Presentation 9. Handwriting & Drawing is included in CCA; it should be submitted to Class Teacher by the end of each Term. Minimum in 5 Areas.

CLASS-VII**Subject: English – I****80 marks**

Term – I	Chapters	Name of Lesson (pros & Poetry)
First Periodical Test	1, 2, 3	A Short Monsoon Dairy; Educating Mother; the Mouse;
Second Periodical Test	4, 5, 6	Gull; Tremendous tree; You are Old, Father William;
Half Yearly Examination	7, 8, 9,10	Hafiz Mian; The Spider and the fly; The last Butterfly; the Vagavond;
Term – II	Chapters	Name of Lesson (pros & Poetry)
Third Periodical Test	11,12,13	There’s an Elephant on my Front Lawn; The Stone; Forgive My Guilt;
Forth Periodical Test	14,15,16, 17	Monday Morning; Hide – and – seek; The Gorgon’s Head; A Dog Is Man’s Best Friend;
Annual Examination	18,19,20,	A Boy and his Dog; The Bell; Colour of My dreams;
	21	The Invisible Man

CLASS-VII**Subject: English – II****80 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2,3	Alphabetical Order, Nouns, Pronouns,
	4,5,6	Determiners, Revision of Tenses, Adjectives
Second Periodical Test	7,8,9	Adverbs, Conjunction, Prepositions,
	10,11	One word for Many, Phrases and Clauses,
	12,13	Kinds of Sentences, Direct And Indirect Speech
Half Yearly Examination	14,15,16	Active And Passive Voice,Punctuation, Analogies
	17,18,	Figures of Speech, Transformation of Sentence-1,
	19,20,21	Using a Thesaurus Effectively,Idioms, Transformation of Sentence-2
Term – II	Chapters	Name of Lesson
Third Periodical Test	22,23,	Agreement of Subject and Verb,Proverbs
	24,25 26,27,28	Mr Dussel Becomes a Dentist, The Story of Yaqoob Wani The Centipede, The Classroom in the Train, Half-truths,
Forth Periodical Test	29,30,31	An Evening Visitor, Chess, School Day
	32,33,34	Leisure, The Grad Academy of Lagado, Latter Writing
Annual Examination	35,36,37	Narrative Compostion, Descriptive Composition, Short Story
	38,39 40 – 44	Writing, Picture Composition, Writing a Limerick Messages, Report Writing, Notices, Poster,E-mails

CLASS-VII**Subject: Supplementary (Oliver Twist)****20 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2	Oliver Asks for More, Fagin and The Boy
Second Periodical Test	3,4,	Stop Thief, Bill Sikes Comes
Half Yearly Examination	5, 6,7	Kindness – Lost, A job For Oliver, A Robbery That Failed
Term – II	Chapters	Name of Lesson
Third Periodical Test	8,9	Shadows on the Wall, Friends at Last
Forth Periodical Test	10,11	Watchers at the Window, Monks Meets Mr. & Mrs. Bumble
Annual Examination	12,13,14	Nancy Talks, Fagin is Worried, Murder

CLASS-VII**Subject: Mathematics****100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2	Integers, Fractions and Decimals
Second Periodical Test	3,4,5	Data Handling, Simple Equations, Lines and Angles
Half Yearly Examination	6,7	The Triangles and its Properties, Congruence of Triangles
Term – II	Chapters	Name of Lesson
Third Periodical Test	8,9	Comparing Quantities, Rational Numbers
Forth Periodical Test	10,11,12	Practical Geometry, Perimeter and Area, Algebraic Express.
Annual Examination	13,14,15	Exponents and Powers, Symmetry, Visualizing Solid Shapes

CLASS-VII**Subject: Science****100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2	Nutrition in Plants, Nutrition in Animals
Second Periodical Test	3,4,5,9	Fibre or Fabric, Heat, Acid, Bases and Salts, Soil
Half Yearly Examination	6	Physical and Chemical Changes,
	7	Weather, Climate and Adaptation of Animals to Climate
	8	Winds; storms and Cyclones
Term – II	Chapters	Name of Lesson
Third Periodical Test	10,11	Respiration in Organism, Transportation in Animals and Plants
Forth Periodical Test	12,13	Reproduction in Plants, Motion and time
	14	Electric current and its Effects,
Annual Examination	15,16,17	Light, Water: A precious Resource, Forest: Our Life line
	18	Waste water Story

CLASS-VII**Subject: Social Science (History)****40 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1, 2	The Medieval Years and Its Sources; New Kings and Kingdoms
Second Periodical Test	3	The Delhi Sultanate
Half Yearly Examination	4,5	Creation of the Mughal Empire; Medieval Architecture
Term – II	Chapters	Name of Lesson
Third Periodical Test	6, 7	Towns, Traders and Craftsmen; Changing Life of Tribal Communities
Forth Periodical Test	8	Popular Religious Beliefs
Annual Examination	9, 10	The Flowering of regional Cultures; Rise of Independent Kingdoms

CLASS-VII**Subject: Social Science (Geography)****40 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1, 2	Environment in Its Totality; Interior of the Earth
Second Periodical Test	3	Volcanoes and Earthquakes
Half Yearly Examination	4, 5	The Air Around us; Elements of Weather and Climate – Part I
Term – II	Chapters	Name of Lesson
Third Periodical Test	6, 7	Elements of Weather and Climate – Part II; Hydrosphere
Forth Periodical Test	8	Natural Vegetation and Wildlife
Annual Examination	9,10	Human Environment; Life in Different Climatic Regions

CLASS-VII**Subject: Social Science (Civics) 20 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1	Democracy
Second Periodical Test	2,	Representation of Democracy
Half Yearly Examination	3, 4	State Government; Role of State Government: Healthcare
Term – II	Chapters	Name of Lesson
Third Periodical Test	5	Role of Media in Democracy
Forth Periodical Test	6	Advertising
Annual Examination	7, 8	Gender Prejudice; Markets Around us

CLASS-VII**Subject: Moral Science****50 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1, 2	Having Self-Respect, Asking Questions
Second Periodical Test	3, 4	Loving Nature, Loving Everybody
Half Yearly Examination	5,6,7	Discriminating Right & Wrong, Being Tolerant, Being Co-Operative
Term – II	Chapters	Name of Lesson
Third Periodical Test	8, 9	Celebrating Humanism, Being a Leader
Forth Periodical Test	10,11	Being Dutiful, Being Compassion
Annual Examination	12,13,14	Being Peaceful, Valuing National Property, Fighting Untouchability

Class: VII**Subject: Computer – Theory = 30; Practical = 20, Total = 50 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1	Computers Applications,
Second Periodical Test	2,3	Computer Storage Unit, Concepts of Programing
Half Yearly Examination	4,5	Exploring Windows, Procedures in LOGO
Term – II	Chapters	Name of Lesson
Third Periodical Test	6	Formatting Text in MS-Word
Forth Periodical Test	7,8	More on Formatting, Tables in Word
Annual Examination	9,10,11	Useful Features of MS-Words, MS Power point

Class: VII**Subject: Hindi****100 marks**

Term – I	Chapters	Grammar
First Periodical Test	1,2	1,2
Second Periodical Test	3,4	3,4
Half Yearly Examination	5,6,7,8	5,6,7,8
Term – II	Chapters	Grammar
Third Periodical Test	9,10,11	9,10,11
Forth Periodical Test	12,13,14	12,13,14
Annual Examination	15,16,17,18	15,16,17,18

Class: VII**Subject: Bengali****100 marks**

Term – I	Chapters	Name of Lesson (Prose & Poetry)
First Periodical Test	1	Shadi Natar Shukh, Palamu
Second Periodical Test	2	Ajoy Nadhi, Radharani
Half Yearly Examination	3	Kajla Didi, Bidhasagarer Chattra Jiban
Term – II	Chapters	Name of Lesson
Third Periodical Test	4	Manush, Bharater Shilpa Bigyan Shadhana
Forth Periodical Test	5	Virshanachi Vivekananda, Newtoner Abhiskar
	6	Mahim Rahim, Pahare Jangale
Annual Examination	7,8	Ea Amar Desh, Vidhalaya Simite, Prithivi Anurag, Mahat Dan

Instruction for FA1 & FA3 for 50 marks each:

1. Oral Test 2. Skill Practice (Reading & Writing) 3. Spelling 4. Project 5. Home Assignment 6. Group Discussion 7. Class Test 8. Presentation 9. Handwriting & Drawing is included in CCA; it should be submitted to Class Teacher by the end of each Term. Minimum in 5 Areas.

CLASS-VIII**Subject: English – I****80 marks**

Term – I	Chapters	Name of Lesson (pros & Poetry)
First Periodical Test	1, 2, 3	The Mirakle couriers; On a Bicycle; Mother;
Second Periodical Test	4, 5, 6	Trees; A country Boy Quits the school; The Eagle and the Beetle;
Half Yearly Examination	7, 8, 9,10	To the top of the Mountain with Helen killer; The Earthworm’s Monologue; The world in a wall; We are Going to see the Rabbit;
Term – II	Chapters	Name of Lesson (pros & Poetry)
Third Periodical Test	11,12,13	Thank you Ma’am; Lines written in early in Spring’; Earth in Assam;
Forth Periodical Test	14,15,16, 17	Oh, Had I a Golden Thread; The Night I Met Einstein; The Village Blacksmith; The next Voice you Hear;
Annual Examination	18,19,20	The King Without clothes; The facebook Story; The Triantiwontigongolope;
	21	Pygmalion;

CLASS-VIII**Subject: English – II****80 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2,3,4,5	Nouns, Pronouns, Determiners, Verbs, Tenses
	6,7	Adjectives, Adverbs,
Second Periodical Test	8,9,10	Conjunctions, Prepositions, Phrases And Clauses
	11,12,	Kinds of Sentences, Direct & Indirect Speech
	13,14,15	Homophones & Homonyms, Active & Passive Voice, Punctuation
Half Yearly Examination	16,17,18	Active and Passive Voice, Gerund and <i>to-infinite</i>
	19,20,21	Idoms, Subject-Verb Agreement, Words Confuse & Misused
	22,23,	Transformtion of Sentences, Difference in Meaning
Term – II	Chapters	Name of Lesson
Third Periodical Test	24,25,26	A Tryst with ‘ists’, Synonymns & Antonymns, Proverbs
	27,28,29,	Summary Writing, The Rock and the Bubble, Fantastic Feeler
	30,31	The Long Return Home, The Hero
Second Periodical Test	32,33,34	Devil Fish, Indian Folk Theatre, My Shadow,
	35,36,37	The Camel’s Complaint, Not Such a ‘Little Woman’! Father William
Annual Examination	38,39,40	Letter Writing, Writing a Poem, Narrative Composition
	41,42,43	Descriptive Composition, Short Story Writing, Picture Composition
	44,45,46	Argumentative Writing, Speech Writing, Report Writing,
	47,48	Notices, Advertisements

CLASS-VIII**Subject: Supplementary (Tale of Two Cities) 20 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2,3	Part – 1
Second Periodical Test	1 – 6	Part – 2
Half Yearly Examination	7 – 12	Part – 2
Term – II	Chapters	Name of Lesson
Third Periodical Test	1 – 4	Part – 3
Forth Periodical Test	5 – 8	Part – 3
Annual Examination	9 – 12	Part – 3

CLASS-VIII**Subject: Mathematics****100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2	Rational Numbers, Linear Equations in one Variable
Second Periodical Test	3,4	Understanding Quadrilaterals, Practical Geometry
	5	Data Handling
Half Yearly Examination	6,7	Squares and Square Roots, Cubes and Cube Roots,
	8	Comparing Quantities
Term – II	Chapters	Name of Lesson
Third Periodical Test	9,10	Algebraic Expressions and Identities, Visualizing Solid Shapes
Forth Periodical Test	11,12,13	Mensuration, Exponents and Powers, Direct & Inverse Proportion
Annual Examination	14,15,16	Factorization, Introduction to Graphs, Playing with Number

CLASS-VIII**Subject: Science****100 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1	Crop Production and Management,
	2	Micro-organisms: Friends and Foe
Second Periodical Test	3,4	Synthetic Fibers and Plastics, Materials: Metals and Non-Metals
	5	Coal and Petroleum
Half Yearly Examination	6,7	Combustion And Flame, Conservation of Plants and Animals
	8	Structure and Functions
Term – II	Chapters	Name of Lesson
Third Periodical Test	9,10	Reproduction in Animals, Reading the Age of Adolescence
Forth Periodical Test	11,12,13	Force and Pressure, Friction, Sound,
	14	Chemical Effects of Electric Currents
Annual Examination	15,16,17	Some Natural Phenomena, Light, Stars and The Solar System
	18	Pollution of Air and Water

CLASS-VIII**Subject: Social Science (History)****40 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2	Where, When and How; The Expansion of British Power in India
Second Periodical Test	3,4	Rural Life and Society; Colonialism, Tribal societies and Industries
Half Yearly Examination	5,6	The Revolt of 1857; Education and British Rule
Term – II	Chapters	Name of Lesson
Third Periodical Test	7, 8	Society, women and Caste system; Colonialism and Urban Change
Forth Periodical Test	9,10	Changes in Literature, Painting and Architecture; the Nationalist Movement – I (1885-1918)
Annual Examination	11, 12	The Nationalist Movement – II (1919-1947); India After Independence

CLASS-VIII**Subject: Social Science (Geography)****40 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1	Natural Resources: Types and Development
Second Periodical Test	2	Land and Soil
Half Yearly Examination	3, 4	Water Resources; Vegetation and Wildlife
Term – II	Chapters	Name of Lesson
Third Periodical Test	5	Mineral and Power Resources
Forth Periodical Test	6	Agriculture and major Crops
Annual Examination	7, 8	Manufacturing Industries; Human Resources

CLASS-VIII**Subject: Social Science (Civics) 20 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1	The Need for Law and the Constitution
Second Periodical Test	2,	Ideals of Our Constitution
Half Yearly Examination	3, 4	Parliamentary Government; the Executive
Term – II	Chapters	Name of Lesson
Third Periodical Test	5	The Judiciary
Forth Periodical Test	6	The role of the Police and the Courts
Annual Examination	7, 8	Marginalization and Social Justice; Economic Presence of the Government

CLASS-VIII**Subject: Moral Science 50 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1,2	Being Punctual, Being Regular
Second Periodical Test	3,4	Living Simple Life, Working In a Team
Half Yearly Examination	5,6,7	Giving Equal Right, Knowing Universal Truth, Having Sympathy
Term – II	Chapters	Name of Lesson
Third Periodical Test	8,9	Being Responsible, Respecting Senior Citizens
Forth Periodical Test	10,11	Being Grateful, Knowing More
Annual Examination	12,13,14	Learning to Abstain, Having Integrity, Having a Common Identity

Class: VIII**Subject: Computer – Theory = 30; Practical = 20, Total = 50 marks**

Term – I	Chapters	Name of Lesson
First Periodical Test	1	Computer
Second Periodical Test	2,3	Pictures and Shapes in Word, Useful features of Mail Merge
Half Yearly Examination	4,5	Useful features of Mail Merge, Introduction to Excel
Term – II	Chapters	Name of Lesson
Third Periodical Test	6,7	Editing in MS-Excel, Formatting Data in Excel
Forth Periodical Test	8,9	Introduction to MS-Power Point, Internet
Annual Examination	10,11	Electronic Mail, Programming in Q Basic

Class: VIII**Subject: Hindi 100 marks**

Term – I	Chapters	Grammar
First Periodical Test	1,2	1,2
Second Periodical Test	3,4,	3,4,
Half Yearly Examination	5,6,7,8,	5,6,7,8,
Term – II	Chapters	Grammar
Third Periodical Test	9,10,11	9,10,11
Forth Periodical Test	12,13,14	12,13,14
Annual Examination	15,16,17,18	15,16,17,18

Class: VIII

Subject: Bengali

100 marks

Term – I	Chapters	Lesson –Prose and Poetry
First Periodical Test	1	Brishti, Ekalabyer Astrashika
Second Periodical Test	2,3	Jubashaktir Prati Ahaban. Shadesh,
		Rajrshi, Bijoya Dashami
Half Yearly Examination	4,5	Jatiyatbudh, Prashna, Lalu, Jarnah
Term – II	Chapters	Lesson –Prose and Poetry
Third Periodical Test	6	Bidhyashagar, Kuli Major
Forth Periodical Test	7	Ashram Smriti Abar Ashibo Firia
	8	Ekti Abhinaba Abhiskar, Purba Pashim
Annual Examination	9	Ehese Shea Ekdin , Bharat Bangaladesh
	10	Mumikampa Ebong Captain Jethro

Instruction for FA1 & FA3 for 50 marks each:

1. Oral Test
2. Skill Practice (Reading & Writing)
3. Spelling
4. Project
5. Home Assignment
6. Group Discussion
7. Class Test
8. Presentation
9. Handwriting & Drawing is included in CCA; it should be submitted to Class Teacher by the end of each Term. Minimum in 5 Areas.

EVALUATION NORMS ON STUDENT'S VALUE

GENERAL RULES OF PERSONAL POINTS ADDITION AND DELETION (PPA/PPD)

1. All the students will be given 200 points at the beginning of the year in one academic year.
2. A student who gets 50 minus points need to call their parent/guardian and first written warning is given along with a suspension for two days.
3. A student who gets 100 minus points need to call their parent/guardian again and the second written warning is issued along with 5 days of suspension from the school.
4. If one gets 200 minus points TC shall be given from the school.

HOW

1. Suppose a student gets +150 points & at the same time gets – 80 points in one complete academic year, then his/her credit will be $150 + (-80) + 200 = +270$.
2. If a student's credit point is +300 or more, then he/she will be given +10mark for the academic performance at the end of the year. Such students will also be given a Merit Certificate provided the student does not get more than 50 minus points by the end of the year.
3. If his/her credit is +250 to less than +300, then he/she will get 7 mark for the academic performance at the end of the year.
4. If his/her credit point is +200 to less than +250, then he/she will get +5mark for the academic performance at the end of the year.
5. If his/her credit point is +100 to less than 200-, then he/she will get 3mark for the academic performance at the end of the year.
6. Otherwise no marks shall be given.
7. At the end of the year the mark shall be added to the subject in which the student gets the lowest mark, provided the student gets minimum 40% or above.

Signature

Parent/Guardian

Student

Personal Points Addition System		
Code	Particulars	Points
A1	Full attendance in a particular month.	+10
A2	Full attendance of all student of a class in a particular month.	+10
A3	If a student scored 80% - 100% during the Monthly Test	+10
A4	Second best performance for school sports/Cultural events/Literary events/Academic Performance/Participating in events outside representing the school/top 10 students in the achievement char of the classes.	+10
A5	For any special appreciation cheque.	+10
A6	If no negative remark on the discipline chart of the diary for each month	+10
A7	Secured 60% - 75% during SA	+10
A8	Secured 75% - 90 during SA	+15
A9	Secured 90% and above during SA	+20
A10	Full attendance in an academic year	+20
A11	Best performance for school sports. Cultural events, Literary events, Best students, overall best academic performance, Winning prizes outside the school for events send by the school etc.	+20
A12	Being a member of school band, captains and vice captains, volunteers, child Rights clubs, science club, and all other clubs (Once a year)	+20
A3	Having no negative remark on the school diary, at the end of the year.	+20

Personal Points Deletion System		
Code	Particulars	Points
M1	Late arrival in the school/absence from the school. (Exception is given to the following cases only: A. For the death of immediate family members. B. Major sickness at producing medical certificates.)	-5
M2	Creating noise or disorder during class hours/Assembly/Cultural Festivals/Shifting classrooms/In the absence of teacher in the classroom etc.	-5
M3	Not having the full school uniform/Inappropriate wearing of the uniform/Not bringing study materials and other school related requirements.	-5
M4	Homework not done.	-5
M5	Breaking the rule of language.	-5
M6	Indecent language or behaviour by a student towards teacher both inside and outside campus.	-10
M7	Bringing/having unwanted books, mobiles or any other objects/tobacco related products etc.	-20
M8	Misbehaviour in the examination hall/Tampering the marks/Cheating in exam.	-20
M9	Any act of disobedience in public.	-20
M10	Damaging the property of the school or of others. (Adequate fine shall be imposed along).	-20
M11	Physical harm to others and ragging behaviours.	-20
M12	Parents/Guardians not reporting to the school when called for.	-20
M13	Using drugs, alcohols or any form of intoxicating; direct indefinite expel	-50
M14	Love affairs between boys and girls	-50
	NOTE: Other than the minus points appropriate actions will be taken against the students as per school authority. And depending upon the gravity of the cases, the weight of the minus points too shall be increased case by case.	


PERSONAL POINTS ADDITION CHART

DATE	CODE	POINTS	AWARDED BY (Name of the Teacher)	TOTAL
Sign of the Principal/VP/Co-ordinator/CT				<div style="border: 1px solid black; width: 150px; height: 40px;"></div>
Grand Total				

PERSONAL POINTS ADDITION CHART

DATE	CODE	POINTS	AWARDED BY (Name of the Teacher)	TOTAL

Sign of the Principal/VP/Co-ordinator/CT
Grand Total



PERSONAL POINTS DELETION CHART				
DATE	CODE	POINTS	AWARDED BY (Name of the Teacher)	TOTAL
Sign of the Principal/VP/Co-ordinator/CT Grand Total			<div style="border: 1px solid black; width: 100px; height: 30px;"></div>	

PERSONAL POINTS DELETION CHART

DATE	CODE	POINTS	AWARDED BY (Name of the Teacher)	TOTAL
Sign of the Principal/VP/Co-ordinator/CT Grand Total				<div style="border: 2px solid black; width: 100%; height: 100%;"></div>

ANNUAL SPORTS (HOUSE WISE)

SL. No.	EVENTS	RED	BLUE	GREEN	YELLOW
	CATEGORY I – (Class I-II)				
2	100 M Race				
3	Spoon and Marble Race				
4	Musical Chair				
5	Blind Hit				
6	Frog Jump				
	CATEGORY II – (Class III-V)				
1	100 M Race				
2	200 M Race				
3	Spoon And Marble				
4	Musical Chair				
5	Blind Hit				
7	Sack Race				
8	400 M Relaty				
	CATEGORY III – (Class VI-VIII)				
1	100 M Race				
2	200 M Race				
3	400 M Race				
4	Three Legged Race				
5	High Jump				
6	Long Jump				
7	Hurdle Race				
8	Cock Fight				
10	Javeline throw				
11	400 Meter Relay-Race Boys				
12	400 Meter Relay-Race Girls				
	CATEGORY IV – (Class IX-X)				
1	100 M Race				
2	200 M Race				
3	400 M Race				
4	Shot Put				
5	High Jump				
6	Long Jump				
7	Hurdle Race				
8	Discuss Throw				
9	Javeline throw				
10	400 Meter Relay-Race Boys				
11	400 Meter Relay-Race Girls				
HOUSE EVENTS					
1	Football				
2	Volley ball				
3	Basket ball				
4	Kabbadi				
5	March Past				
6	Khokho				
7	Marathon Race				
8	Tug of war				

PIN BOARD THEMES

Month	Theme
April	Flora and Fauna of India
May	Great Personalities of the world
June	Anti-drugs Day
July	Ecology
August	Independence
September	Our State Tripura
October	Festivals of India
November	Cultures and Traditions of Tripura
December	Christmas – A time to be joyful and generous
January	Unity in Diversity
February	India of your dreams
March	Punctuality

ASSEMBLY THEMES

Month	Theme
April	Obedience
May	Safety Environment
June	Honesty is the best policy
July	Stewardship
August	Independence - Patriotism
September	Personal hygiene
October	Cleanliness is next to godliness
November	Creativity
December	Christmas – Joyful and Generous
January	Failure are stepping stone to success
February	God helps those who help themselves
March	Smile – it's worth a thousand words

**Inter Class Literary Activity – Organized by
Literary Committee**

Sl. No.	Event	Class	Time	Organizer & Mark Giver
1	Quiz	All	Assembly & Zero Period	Literary Committee
2	English Essay Writing	v-XI		Literary Committee & English Teacher Class Room
3	Hindi Essay Writing	9 &10		Literary Committee & Hindi Teacher Class Room
4	Debate Competition	V-XI		Literary Committee
5	Best Artist Competition	I-XI		Literary Committee & Art Teacher

SFEMS FIESTA - YEARLY

Sl. No.	Event	Class	Organizer	Mark Giver
1	Single & Group Dance	All Category	Cultural Committee	Cultural Committee
2	Fancy Dress	All Category	Cultural Committee	Cultural Committee
3	Prepared Speech	All Category	Cultural Committee	Cultural Committee
4	Extempore Speech	All Category	Cultural Committee	Cultural Committee
5	Character Depiction	All Category	Cultural Committee	Cultural Committee
6	Story Telling	I – V	Cultural Committee	Cultural Committee
7	Talent Hunt	V – X	Cultural Committee	Cultural Committee
8	Singing Solo & Group	I – X	Cultural Committee	Cultural Committee

Extempore Speech Topics:

Class: V – VIII

1. Market.
2. A funny incident.
3. An unforgettable trip.
4. Animal Poaching.
5. My Best Friend.
6. What I dream to be.
7. A memorable day in my life.
8. Internet.
9. My favourite book.
10. Global warming
11. Water Conservation.
12. Our parents.
13. My favourite sport.
14. Our School.
15. Modern education system.
16. Friendship.

Class I – X

1. Technology.
2. Politics.
3. Positive attitude.
4. Child labour.
5. Population explosion.
6. Brain Drain.
7. Newspaper reading as a habit.
8. Fear of the unexpected.
9. How to achieve your dreams.
10. My life my rule.
11. Drugs.
12. All work and no play make jack a dull boy.
13. Women are better managers.
14. Saving mother earth is our responsibility.

Object Description Topics:

Class I – IV

1. Watch.
2. Roses / Any flower.
3. Tajmahal.
4. Mahatma Gandhi.
5. Plants.
6. National Flag.
7. My teachers.
8. Mobile.
9. My parents.
10. My school.

Other Topics for Debate

1. All students have an after school job.
2. Abortion should be legal.
3. Homework should be banned.
4. Democracy is the best form of government.
5. Death penalty should be abolished.
6. Demonetization is good for Indian Economy.
7. Performance enhancing drugs should be allowed in sports.

ASSESSMENT/ EXAMINATIONS SCHEDULE PROGRAME

S.No.	Name of Assessment	Date &Months
1.	First Periodical Test	23- 28/05-2022
2	Second Periodical Test	25-30/07/2022
3	Term-I / Half Yearly Examination	22-30/09/2022
4	Third Periodical Test	21-26/11/2022
5	Fourth Periodical Test	16-21/01/2023
6	Term-II /Annual Examination	2 nd week of March 2023

SCHOOL HOLIDAY LISTS

S.No.	Events /Festivals/Occassions	Date & Months, 2022
1	Republic Day	26 th January, 2022
2	Saraswati	5 th February, 2022
3	Holi	18 th March, 2022
4	Bihu & Benagali New Year	14,15, April, 2022
5	Good Friday	15 th April, 2022
6	Garia Puja	21 & 22, April, 2022
7	Id-UI-Fitr	3 rd May, 2022
8	Birth Day Of Rabindranath Tagore	9 th May, 2022
9	Budha Purnima	16 th May, 2022
10	Birth Day of Kazi Nazrul Islam	26,May, 2022
11	Kharchi Puja	7 th July, 2022
12	Ker Puja	26 th July,2022
13	Muharram	9 th ,August, 2022
14	Independence Day	15 th August,2022
15	Birth Day of MBBKMBDB.	19 th ,August,2022
16	Teachers' Day	5 th , September,2022
17	Viswakarma Puja	17 th ,September, 2022
18	Mahalaya	24 th September,2022
19	Durga Puja	3-13, October,2022
20	Kali Puja or Diwali	24 th October, 2022
21	Guru Nanak Birth Day	8 th November,2022
22	World Disable Day	3 rd December,2022
23	Christmas Day	25 th ,December,2023
24	New Year Day	1 st January,2023
25	Netaji Birth Day	23 rd January,2023
26	Republic Day	26 th January,2023
27	ESC,Tripura Silver Jubilee	27,28, Feb,1 st March,2023

PARENTS TEACHER COMMUNICATION

Date	Matters Discussed	Signature of the Teacher

PARENTS TEACHER COMMUNICATION

Date	Matters Discussed	Signature of the Teacher

PARENTS TEACHER COMMUNICATION

Date	Matters Discussed	Signature of the Teacher

PRIOR LEAVE

Name

Class Sec Roll. No.

Dates of Prior Leave		Reason	Signature
From	To		
			Signature of Parent
No. of days seeking leave			Signature of Class Teacher
			Signature of Principal/Vice Principal/Co-ordinator
			Signature of Parent
No. of days seeking leave			Signature of Class Teacher
			Signature of Principal/Vice Principal/Co-ordinator
			Signature of Parent
No. of days seeking leave			Signature of Class Teacher
			Signature of Principal/Vice Principal/Co-ordinator

PRIOR LEAVE

Name

Class Sec Roll. No.

Dates of Prior Leave		Reason	Signature
From	To		
			Signature of Parent
No. of days seeking leave			Signature of Class Teacher
			Signature of Principal/Vice Principal/Co-ordinator
			Signature of Parent
No. of days seeking leave			Signature of Class Teacher
			Signature of Principal/Vice Principal/Co-ordinator
			Signature of Parent
No. of days seeking leave			Signature of Class Teacher
			Signature of Principal/Vice Principal/Co-ordinator

PRIOR LEAVE

Name

Class Sec Roll. No.

Dates of Prior Leave		Reason	Signature
From	To		
			Signature of Parent
No. of days seeking leave			Signature of Class Teacher
			Signature of Principal/Vice Principal/Co-ordinator
			Signature of Parent
No. of days seeking leave			Signature of Class Teacher
			Signature of Principal/Vice Principal/Co-ordinator
			Signature of Parent
No. of days seeking leave			Signature of Class Teacher
			Signature of Principal/Vice Principal/Co-ordinator

LEAVE DURING SCHOOL HOURS

(While leaving the school due to illness)

Name

Class Sec Roll. No.

Date & Time	Reason	Signature
		Signature of Parent
Sign. Of Nurse Incharge		Signature of Class Teacher
		Signature of Principal/Vice Principal/Co-ordinator

Date & Time	Reason	Signature
		Signature of Parent
Sign. Of Nurse Incharge		Signature of Class Teacher
		Signature of Principal/Vice Principal/Co-ordinator

Date & Time	Reason	Signature
		Signature of Parent
Sign. Of Nurse Incharge		Signature of Class Teacher
		Signature of Principal/Vice Principal/Co-ordinator

LEAVE DURING SCHOOL HOURS

(While leaving the school due to illness)

Name

Class Sec Roll. No.

Date & Time		Reason	Signature
			Signature of Parent
			Signature of Class Teacher
Sign. Of Nurse Incharge			Signature of Principal/Vice Principal/Co-ordinator

Date & Time		Reason	Signature
			Signature of Parent
			Signature of Class Teacher
Sign. Of Nurse Incharge			Signature of Principal/Vice Principal/Co-ordinator

Date & Time		Reason	Signature
			Signature of Parent
			Signature of Class Teacher
Sign. Of Nurse Incharge			Signature of Principal/Vice Principal/Co-ordinator

LEAVE DURING SCHOOL HOURS

(While leaving the school due to illness)

Name

Class Sec Roll. No.

Date & Time		Reason	Signature
			Signature of Parent
			Signature of Class Teacher
Sign. Of Nurse Incharge			Signature of Principal/Vice Principal/Co-ordinator

Date & Time		Reason	Signature
			Signature of Parent
			Signature of Class Teacher
Sign. Of Nurse Incharge			Signature of Principal/Vice Principal/Co-ordinator

Date & Time		Reason	Signature
			Signature of Parent
			Signature of Class Teacher
Sign. Of Nurse Incharge			Signature of Principal/Vice Principal/Co-ordinator

ABSENCE FROM SCHOOL

Name: _____

Class: _____ Section: _____ Roll. No. _____

Dates of Absent		Reason in brief from Parents	Signature
From	To		
			Signature of Parents
No. of days Absent			Signature of Class Teacher
Total No. Of days till date			Signature of Principal/Vice Principal/Co-ordinator
			Signature of Parents
No. of days Absent			Signature of Class Teacher
Total No. Of days Till date			Signature of Principal/Vice Principal/Co-ordinator
			Signature of Parents
No. of Days Absent			Signature of Class Teacher
Total No. Of days Till date			Signature of Principal/Vice Principal/Co-ordinator

ABSENCE FROM SCHOOL

Name: _____

Class: _____ Section: _____ Roll. No. _____

Dates of Absent		Reason in brief from Parents	Signature
From	To		
			Signature of Parents
No. of days Absent			Signature of Class Teacher
Total No. Of days till date			Signature of Principal/Vice Principal/Co-ordinator
From	To		Signature of Parents
			Signature of Class Teacher
			Signature of Parents
No. of days Absent			Signature of Class Teacher
Total No. Of days Till date			Signature of Principal/Vice Principal/Co-ordinator
From	To		Signature of Parents
			Signature of Class Teacher
			Signature of Parents
No. of Days Absent			Signature of Class Teacher
Total No. Of days Till date			Signature of Principal/Vice Principal/Co-ordinator
From	To		Signature of Parents
			Signature of Class Teacher

ABSENCE FROM SCHOOL

Name: _____

Class: _____ Section: _____ Roll. No. _____

Dates of Absent		Reason in brief from Parents	Signature
From	To		
			Signature of Parents
No. of days Absent			Signature of Class Teacher
Total No. Of days till date			Signature of Principal/Vice Principal/Co-ordinator
			Signature of Parents
No. of days Absent			Signature of Class Teacher
Total No. Of days Till date			Signature of Principal/Vice Principal/Co-ordinator
			Signature of Parents
No. of Days Absent			Signature of Class Teacher
Total No. Of days Till date			Signature of Principal/Vice Principal/Co-ordinator

ABSENCE FROM SCHOOL

Name: _____

Class: _____ Section: _____ Roll. No. _____

Dates of Absent		Reason in brief from Parents	Signature
From	To		
			Signature of Parents
No. of days Absent			Signature of Class Teacher
Total No. Of days till date			Signature of Principal/Vice Principal/Co-ordinator
			Signature of Parents
No. of days Absent			Signature of Class Teacher
Total No. Of days Till date			Signature of Principal/Vice Principal/Co-ordinator
			Signature of Parents
No. of Days Absent			Signature of Class Teacher
Total No. Of days Till date			Signature of Principal/Vice Principal/Co-ordinator

Regularity Record – B

LATE RECORD

(To be used only by the School Authorities)

Name: _____

Class: _____ Section: _____ Roll. No. _____

Date	Time of Arrival	Remarks	Guardians Signature	Signature
				Headmaster

EXAMINATION RECORDS: (CLASS I TO X)

Subject	PT-1	Signature of sub. teacher	PT-2	Signature of sub. teacher	TERM-I	Signature of sub. teacher
English						
Maths						
Hindi						
Bengali						
Science						
Social Science						
Computer						
E.V.S						
M.Sc						

Note: After each exam the subject teachers are required to fill these columns.

Subject	PT-3	Signature of sub. teacher	PT-4	Signature of sub. teacher	TERM-II	Signature of sub. teacher
English						
Maths						
Hindi						
Bengali						
Science						
Social Science						
Computer						
E.V.S						
M.Sc						

Note: After each exam the subject teachers are required to fill these columns.

Regularity Record – C

CHECK ON SCHOOL DIARY

(To be used only by the School Authorities)

Name: _____

Class: _____ Section: _____ Roll. No. _____

Date	REMARKS	Signature	
		Class Teacher	Headmaster

HOME TASK NOT DONE

Date	SUBJECT	Signature of Teacher	Signature of Headmaster	Signature of Parent's

HOME TASK NOT DONE

Date	SUBJECT	Signature of Teacher	Signature of Headmaster	Signature of Parent's

HOME TASK NOT DONE

Date	SUBJECT	Signature of Teacher	Signature of Headmaster	Signature of Parent's

EVENT FEE CHART

Date	Event Details	Amount	Sign. Of CT / Receiver	Sign. Of Parents
				c

HOME WORK AND ASSIGNMENT

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

HOME WORK AND ASSIGNMENT

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

HOME WORK AND ASSIGNMENT

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

HOME WORK AND ASSIGNMENT

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

HOME WORK AND ASSIGNMENT

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

HOME WORK AND ASSIGNMENT

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

HOME WORK AND ASSIGNMENT

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

HOME WORK AND ASSIGNMENT

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

HOME WORK AND ASSIGNMENT

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

HOME WORK AND ASSIGNMENT

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

Date: _____

Subject	Description

Parent/Guardian's Signature: _____

First Periodical Test Time Table		
Day/Date	Morning Time:	Afternoon Time:

Second Periodical Test Time Table		
Day/Date	Morning Time:	Afternoon Time:

**First Mid-Term / Half Yearly Examination
Time Table**

Day/Date	Morning Time:	Afternoon Time:

Third Periodical Test Time Table		
Day/Date	Morning Time:	Afternoon Time:

Fourth Periodical Test Time Table			
Day/Date	Time: Morning	Time: Afternoon	

**Second Mid-Term / Annual Examination
Time Table**

Day/Date	Time: Morning	Time: Afternoon

<u>Daily Time Table</u>									
Days	Days	1 st Period	2 nd Period	3 rd Period	4 th Period	5 th Period	6 th Period	7 th Period	
Monday	Monday								
Tuesday	Tuesday								
Wednesday	Wednesday			Short Break		Long Break			
Thursday	Thursday								
Friday	Friday								
Saturday	Saturday								

<u>Daily Time Table</u>									
Days	1 st Period	2 nd Period	3 rd Period	4 th Period	5 th Period	6 th Period	7 th Period		
Monday									
Tuesday									
Wednesday						Long Break			
Thursday									
Friday									
Saturday									

Daily Time Table							
Days	1 st Period	2 nd Period	3 rd Period	4 th Period	5 th Period	6 th Period	7 th Period
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							

Short Break

Long Break